

## ATTACHMENT 6

### DOCUMENTATION OF ADDITIONAL OUTREACH EFFORTS

The following written documentation may be submitted as evidence of certified business enterprise "CBE" outreach and involvement efforts:

- (a) A listing of specific work scopes on a trade specific basis identified in which there are subcontracting opportunities for CBEs;
- (b) Copies of written solicitations used to solicit CBEs for these subcontracting opportunities;
- (c) A description of attempts to personally contact the solicited CBEs including the names, addresses, dates and telephone numbers of the CBEs contacted, a description of the information provided to the CBEs regarding plans, specifications and anticipated schedules for the work to be performed, and the responses of the CBEs to the solicitation;
- (d) In the event CBE subcontractors are found to be unavailable, a written request of a Statement of CBE Unavailability from the DSLBD is required;
- (e) A description of efforts to seek waiver of bonding requirements for CBEs, if bonding is required;
- (f) A copy of the request for reduction in or partial release of retainage for CBE;
- (g) A copy of the contract with each CBE subcontractor if a contract is executed between the District and the prime Contractor.